

भारत सरकार
भारत मौसम विज्ञान विभाग,
प्रादेशिक मौसम केंद्र,
सं : 6, कालेज रोड, चेन्नै – 600 006.
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FILE NO.RMCICHE-26010(17)/1/2021-RMCICHE

DATED : 08-09-2025

OFFICE ORDER

In supersession of this office earlier order dated 22.06.2022, the Internal Complaints Committee (ICC) on sexual harassment of women at work place has been re-constituted by the competent authority. The composition of said committee to redress complaints of women employees working in RMC Chennai region is as follows

- | | |
|-------------------------------------|----------------------|
| 1. Dr. B. Geetha, Scientist 'E' | - Presiding Officer |
| 2. Smt. P.R. Sailaja Devi, Met. 'B' | - Member |
| 3. Smt. Subbulakshmi, Met. 'B' | - Member |
| 4. Shri R. Rajendran, Assistant | - Member |
| 5. Smt. Shaik Akthar, Assistant | - Member - Secretary |
| 6. Dr. J.Vasantha Kumari | - External Member |
- (Gender Diversity Specialist & PoSH Expert)

The Internal Complaints Committee will inquire into all types of cases relating to Sexual Harassment of Women at work place submitted by women employees in accordance with DoPT's guidelines in the matter. The contact details of ICC is enclosed in Annexure-I.

The attention of the ICC committee is invited to comply with the reporting requirements and holding meetings as per SHWW (PPR) Act, 2013, SHWW (PPR) Rules, 2013 and as per DoPT guidelines.

BAKTHAVATHSALU
AMUDHA

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(DR. B. AMUDHA)
SCIENTIST 'F' & LACD HEAD
RMC CHENNAI

Copy to

- | | |
|---|---------------|
| 1. Dr. (Smt.) B. Geetha, Scientist 'E' | - RMC Chennai |
| 2. Smt. P.R. Sailaja Devi, Met. 'B' | - RMC Chennai |
| 3. Smt. B.N. Subbulakshmi, Met. 'B' | - AMO Chennai |
| 4. Shri R. Rajendran, Assistant | - RMC Chennai |
| 5. Smt. Shaik Akthar, Assistant | - RMC Chennai |
| 6. Dr. J. Vasantha Kumari, Gender Diversity Specialist & PoSH Expert, Chennai | |

LIST OF MEMBERS OF ICC ALONG WITH CONTACT DETAILS

Name	Designation	Email Id	Contact Number
Dr.(Smt.) B. Geetha	Scientist E	geetha.b@imd.gov.in	9840531621
Smt. P.R. Sailaja Devi	Met. 'B'	sailaja.imd@gmail.com	9710220740
Smt. B.N. Subbulakshmi	Met. 'B'	bn.subbalakshmi@imd.gov.in	9445657885
Sh. R. Rajendran	Assistant	r.rajendran@imd.gov.in	9444136636
Smt. Shaik Akthar	Assistant	shaik.akhtar@imd.gov.in	8148152969
Dr. J. Vasantha Kumari	Gender & POSH Expert	incad2000@gmail.com	9841035150

BAKTHAVATH
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